

Richmond Property Management
3 Greeley Avenue
Staten Island N.Y. 10306
Office Phone (718) 351- 4013
www.RichmondPM.com

Email addresses:

General inquiry: Info@richmondpm.com
Property Manager: Matthew@richmondpm.com
Maintenance: Maintenance@richmondpm.com

Office Hours: Monday **and** Thursday—11:00 AM to 6:00 PM
(An appointment may be made in advance should you need.)

Maintenance Phone Number: (917) 292-4321

If there is a problem reaching our maintenance department, please call the rental office on a Monday or Thursday between 11-6

\$75.00 Late Charge 10 days after rent is due.
\$50.00 Return Check Fee

Utilities:

Con Edison: 1-800-752-6633 - Electricity

Verizon: (718) 890-1550 - Telephone/Internet/TV

National Grid: (718) 643-4050 - Gas

Cable TV: (718) 816-8686 - Cable TV/Phone/Internet

There are NO satellite dishes allowed at all no exceptions!