

***Richmond Property Management
3 Greeley Avenue
Staten Island N.Y. 10306
718-351-4013
www.richmondpm.com***

Online Rent Bill Payment Options

The following list below are several banks or processing centers that current tenants already use to make online payments for their monthly rent. Should you be interested in having your rent paid through an online service please make sure that when submitting the payment information that payments are made payable to the proper building ownership name as provided to you.

(Please note that Richmond Property Management is NOT an ownership name and there should be NO payments made directly to this business name) All payments should be mailed to the rental office at 3 Greeley Ave Staten Island NY 10306

Please see the information below for online bill payments and processing:

****Note: Rent payments made through online banking are DIRECT PAYMENTS.
(WE DO NOT ACCEPT DIRECT DEPOSIT BANKING TRANSACTIONS)**

-Citibank 1-800-374-9700

-Chase 1-800-472-6236

-Online bill payment processing center: 1-800-243-2508

(TD bank, Wells Fargo, Northfield, Santander)

(Other banks may available from this processing center as well)

Additional information may be available at your local bank branch or online at the bank website.

At this time, we do not accept any other types of electronic payments or transfers (ie: Venmo, Paypal, Zelle). However, there is a payment option that can be requested on our website richmondpm.com. Credit card and or debit card payments can be requested. (All payments must be requested and prior to acceptance an approval or denial will be received. On the website click on the Tenant Portal and then click on payment request form. Fill out all of the information including the amount requesting to pay. ******(There is a 3.5% transaction fee paid by the tenant using either debit or credit card per transaction). As always, all other rent payment options accepted are personal checks, money orders, or cash (in which for cash payments only, a written receipt must be given in person during office hours.)
DO NOT PLACE CASH PAYMENTS INTO THE OFFICE DROPBOX